

## UUFBR Board of Trustees Meeting Minutes December 20, 2010

Present: John Giordano-Weintraub, Linda Savini, Bill Bode, Bob Smith, Sharon Drew, Bill Jensen, Mary Beth Kugler, Suzanne Goffredo, Mel Kuritzky, Karen Sherman, Doug Hughes and Rev. Harris Riordan.

Meeting called to order at 7:05 PM.

Board Covenants read by all.

**Minutes** of November 15, 2010, approved as presented.

**Minister's Report**-Rev. Riordan noted staff very busy with reduced personnel and heavy church scheduling but coping well. Listed December church calendar services and office closing for last week of the month.

### **Board Reports**

RE-Susan Goffredo said that approximately 30 children were participating in the program but only 13 have registered. She plans to address improving registration numbers.

Building and Grounds-Bill Bode reported a roof leak. Doug Hughes will get estimates for repair in January. Funding was discussed. The Osias Fund may be used for major repairs and the building insurance policy needs to be checked.

### **Proposed By-Law Amendment-**

A motion was made by Mary Beth Kugler and seconded by Linda Savini to restructure the Board to a slate of 9 members, down from 12 members. Much discussion was held. The motion was restated by Mary Beth Kugler and seconded by Karen Sherman that the Board shall consist of 9 elected members serving staggered 3 year terms and the Board shall elect its own officers. The motion passed unanimously.

The issue of when this change should take effect was discussed at length. John Giordano-Weintraub moved that the implementation of the plan to start 9 member model start at the 2011-2012 year. 10 members voted for the motion and one abstained. The proposed members would include 2 Co-Presidents, Vice-President, Treasurer, Secretary, Liaison of Religious Education, Liaison of Membership, Liaison of Programs and Liaison of Sunday Services

John Giordano-Weintraub moved and Bob Smith seconded that there be a revision of language according to the new structure in Article III, Section 1 B regarding the duties of the First Vice President. Approved unanimously.

John Giordano-Weintraub moved and Karen Sherman seconded that Article III, Section 2 C be deleted.

John Giordano-Weintraub moved and Mary Beth Kugler seconded that Article III, Section 11 be deleted. Approved unanimously.

John Giordano-Weintraub moved and Karen Sherman seconded that Article V, Section 2B be changed to "There shall be an independent audit of the financial records of the Treasurer at least every 5 years." Approved unanimously.

John Giordano-Weintraub moved and Bob Smith seconded that Article III, Section 3E be created stating that "The Board shall review the By-laws, Policies and Procedures at least every 5 years." Passed unanimously.

**Review Draft Budget-2011-2012**-Reviewed with no changes noted. Board approved proposed UUFBR Budget as presented.

**Sunday Announcements**-It was announced that all Board members need to learn how to manage the Fellowship sound system. A demonstration will be scheduled for the next meeting.

**Action Items**-Items "Plan revision of Bylaws" and "Develop ideas to reduce number of Board members" have been completed and closed. Item "Develop written Fellowship Growth Plan" remains open.

**Board Calendar**-The January Calendar requires that slate of candidates be completed in January. Budget draft was reviewed.

**Old Business-**

Annual Budget Drive update presented by Rev. Harris Riordan. The plan for the Canvass must be completed and implemented in January. The model for the Drive will be a Celebration Sunday during which at least 60% of the total pledges are gathered in one Sunday. The theme will be the celebration of the 50<sup>th</sup> Year of UUFBR in March.

**New Business-**

Mary Beth Kugler handed out Auction Donation forms for all to fill in with items/events/services each will donate for the Auction to be held on February 6 to February 27, 2011.

The next Sylvia Parker Concert is being planned for Saturday March 19, 2011.

Bill Jensen noted that anyone with ideas for fundraising should be encouraged to develop them.

The next Board meeting is January 24, 2011.

Budget review and ABD results review and finalizing of the Budget with the Finance Committee will be at 12PM on February 20, 2011.

Congregational Meeting will be held on February 27, 2011.

Joint Board Meeting of old and new board will be held on February 28, 2011.

Meeting adjourned at 9:45 PM.

Respectfully submitted,

Sharon Drew

UUFBR Board of Trustees Secretary