

UUFBR Board of Trustees Meeting, March 28, 2011

Present: John Giordano-Weintraub, Robert Duchemin, Bob Smith, Bill Bode, Sharon Drew, Bill Jensen, Doug Hughes, Karen Sherman, Absent: Suzanne Goffredo. Rev Harris Riordan and Amy Carol Webb present also.

Meeting called to order at 7:05 PM.

Minutes approved as corrected.

Covenants not read-subject will be addressed at Board Retreat.

Minister's Report deferred until later in meeting

No written **Board Reports**

Membership-Gloria sent out a letter to a group of selected people to make up a membership team.

Treasurer stated UUFBR is solvent at the end of the fiscal year. If there is any surplus the Board will figure out by principled decision what to do with it. What is the healthiest action for the congregation?

Building-Doug reported on the roof. The Endowment Committee approved \$17,500 for the roof repair. The repair has been completed and is awaiting an inspection. Ceiling in Harris's office is still to be finished 2 separate AC breakdowns have been repaired without major cost but Doug reminded the Board they units are old. The subject of a tankless water heater was mention. It was suggested a proposal be prepared and the Board can take recommendation.

Congregational Meeting Followup

The subject of the loan proposal discussed in the March 27 Congregational Meeting was brought up and also the time frame needed to complete the task. John Giordano-Weintraub will do a first draft and Robert Duchemin and Bob Smith will write to the Endowment Committee.

Confidentiality Agreement

All members of the Board were asked to sign and the documents were turned in to John Giordano-Weintraub to be placed in the UUFBR office files.

Discussion of March 3 Minister's Report

The main thrust is to grow the Fellowship which is intentional work and must be done differently as the congregation is a different group of people than the pleasant model works for. Harris handed out an assessment packet with the request that all Board members fill it out in preparation of the next Board meeting.

Two task forces were identified as needed. The first is a Membership force for research and study of demographics, mission and vision, use of building, use of resources planing what to do, deciding how to get the word out.

The second thrust is a Finance/ABD task force. Further discussion of that will take place at another time.

Action-Who will start questions? The Board must be involved in the process. Harris Riordan will start asking-We need a Growth Committee, will you be on it? Doug Hughes will pursue getting demographics study done by consultant last year.. Robert and Doug will be involved in the ABD inquiry. Karen will work with Membership. John will work with Growth. The word Stewardship was brought up.

Action Items

Board members need to learn how to use microphones properly for announcements. All members received checklist. Demonstration and location of equipment still Open

John Giordano-Weintraub will continue exploring policy revision as needed. Open

All Board members need updated Board Calendar Open

Board Calendar

Board retreat to clarify expectations and goals for congregation and minister. May 21 tentatively set as date for Saturday morning retreat..

April Board meeting-analysis and report of ABD participation.

Financial audit due-Bob Smith will find someone to audit records.

Old Business-

Games night in May.

New Business

Request for everyone to review Job Descriptions and prepare for discussion and update.

Doug Hughes requested that a report on whether we are making payments to UUA be included on the monthly Agenda.

Request that a letter be drafted that the leaking roof was re roofed and sent to

Doug Hughes asked for direction for the Finance Committee-What does the Board want from the Finance Committee?

Next Board Meeting will be April 25, 2011.

Adjourned at 9:50 PM.

Respectfully submitted,

Sharon Drew