



6/24/13 Meeting - Minutes of Meeting



Title: 6/24/13 Meeting

Date: 06-24-2013

Time: 07:05

Location: UUFBR Boca Raton, FL

Participants

	Attendees:	Recipients:
<p>Chair: Doug Hughes/Co-President/UUFBR/Board</p> <p>Minute Taker: Erin Schoenberg/Secretary/UUFBR/Board</p>	<p>In Attendance:</p> <p>Doug Hughes/Co-President/UUFBR/Board</p> <p>Erika Venable/Co-President/UUFBR/Board</p> <p>Erin Schoenberg/Secretary/UUFBR/Board</p> <p>Dave Hyde/Vice President/UUFBR/Board</p> <p>Dave Van Camp/Trustee/UUFBR/Board</p> <p>Jan Booher/Trustee/UUFBR/Board</p> <p>Robert Goard/Treasurer/UUFBR/Board</p> <p>Suzanne Goffredo/Trustee/UUFBR/Board</p> <p>Anjali Leon/Attendee/UUFBR/Membership Team</p> <p>Apologies:</p> <p>Jeff Crews/Trustee/UUFBR/Board</p> <p>Harris Riordan/Minister/UUFBR/Staff</p>	

Agenda 1: CALL TO ORDER: - Doug Hughes



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Discussion Items

1. A regular meeting of the UUFBR Board of Trustees was held at the UUFBR Boca Raton Florida on June 24th 2013. The meeting convened at 7:05 p.m. Co President Doug Hughes presiding and Erin Schoenberg Secretary

Agenda 2: CHALICE LIGHTING - Erika Venable

Agenda 3: CONSENT AGENDA: -Doug Hughes

Approval of Minutes

Board Reports (in attachments)

Discussion Items

1. MOTION: to approve consent agenda:
 - A. UUFBR Membership Report
 - B. UUFBR Board Goals 2013-2014
 - C. Board Membership Team Report June 2013
 - D. Co-President Report by Erika Venable June 2013
 - E. May 2013 Board Minutes

All in favor.

Consent Agenda Approved

Agenda 4: TREASURER'S REPORT- Bob Goard

Discussion Items

1. DISCUSSION (from Treasurer's report)

Item 1:

Typo on Minister's health insurance on page one.

Item 3:

b. Caring Account: should be kept and possibly increased look into finding a person to use it.

d. SJWG wait and discuss with Harris

Item 5:

Sharex is not taxable



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Discussion Items

2. MOTION: Moved by Dave VanCamp seconded by Dave Hyde to approve the Treasurers Report (Item 2) 2013 Fiscal YTD

6 in favor, 2 opposed

Motion carried

3. MOTION: moved by Bob Goard and seconded by Jan Booher (regarding Treasurer's report item 3) to close out all recommended funds to close that have zero balances

All in favor

Motion carried

Agenda 5: Archiving UUFBR records- Doug Hughes

Discussion Items

1. DISCUSSION:

In process of figuring out what are designated safe items and web based items

Action Items	Assigned To	Due Date	Status
1. Continue working on retention policy in archiving records.	Dave Hyde	08-26-2013	Open

Agenda 6: Fundraising Update- Dave Vancamp

Discussion Items

1. DISCUSSION:

A. French camp brought in \$1000

B. December 7th concert coming with Amy Carol Web

C. Craft Fair coming Dec 8th with Anna Marie King

D. UUFBR moving volunteers for the Comiers creates money donation to UUFBR

E. Possible adult prom night in the works

Action Items	Assigned To	Due Date	Status
1. Create a Fundraising Update blurb for the August Newsletter	Dave Van Camp/UUFBR	08-15-2013	Open



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Agenda 7: Green Sanctuary Update- Jan Booher

Discussion Items

1. DISCUSSION:

Potentially starts up in September. Many people showing real interest and being lined up for it's infrastructure.

Action Items	Assigned To	Due Date	Status
1. Read the sanctuary manual	All board members	07-22-2013	Closed

Agenda 8: Legislative Ministry Update- Dave Hyde

Discussion Items

1. DISCUSSION:

Need for a GA/UUFBR liason to support social action and GA enrichment

Action Items	Assigned To	Due Date	Status
1. Share affiliated ministries with Anjali Leon to help push more Legislative Ministry involvement.	Jan Booher/UUFBR	08-26-2013	Open

Agenda 9: Internship Comm Update- Doug Hughes

Action Items	Assigned To	Due Date	Status
1. Write grant to endowment team for 2014-2015 Internship Comm bonus of \$2000 towards travel expenses.	Jan Booher/UUFBR	07-22-2013	Closed

Agenda 10: Social Media is part of Technogy? Leader- Doug Hughes

Discussion Items

1. DISCUSSION:

A. Rich Leon is building a UUFBR website blogging platform for featured writers and Harris.

B. Cleaning up old facebook accounts

C. Working on web policies

D. Keeping inline with our green Image push, working on adding green information and people links to website



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Agenda 11: BUSINESS AGENDA: - Doug Hughes

Board Calender

Action Items

Discussion Items

1. DISCUSSION:

Moving Ministers review to January and the Board review to February.

2. DISCUSSION:

Dave Hyde is leaving September 2nd. The farewell sendoff is scheduled for September 1st service. Carrot cake is preferred flavor by guest of honor.

Action Items	Assigned To	Due Date	Status
1. Find audit checklist	Dave Hyde/UUFBR	08-26-2013	Open

Agenda 12: DISCERNMENT AGENDA: -Doug Hughes

Goals and Methods

Discussion Items

1. DISCUSSION POINTS:

A. Review previous discussions and decisions

B.. Discuss and conquer goals

C. How do we measure these goals?

D. How do we measure the progress? What yard stick?

E. How often do we measure our progress? Every three months?

F. Summarize discussion and measurement methods

2. DISCUSSION:

A. Goals: Guiding our Image via Technology advancements, improved Institutional Knowledge, and Green initiatives.

B. Methods: Setting monthly discussion points at meeting for each goal.

Action Items	Assigned To	Due Date	Status
1. Work on goal write-up for first quarter	Erin And Erika	07-22-2013	Closed



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Agenda 13: WRAP UP-Doug Hughes

Confirm action items

Next meetings

Discussion Items

1. DISCUSSION:

We should have enough members for July's board meeting. Minus Doug, Dave V., and Jeff.

2. Next two meetings scheduled for July 22nd and August 26th. Same time and place.

Agenda 14: ADJOURNMENT: Everyone

Give and Receive HUGS

Discussion Items

1. MOTION: Moved by Dave Vancamp and seconded by Dave Hyde to adjourn the meeting.

All in favor

Motion carried

2. Meeting adjourned at 9:50pm.

Attachments

2013 June Membership Report.pdf

Board_Goals_13-14_write_up.doc

RE_REPORT_June_2013.pdf

Board_Membership_Team_Report_June_2013-1.docx

co_pres_report_evaluation.doc