



## Regular Board of Trustees Meeting - Minutes of Meeting

**Title:** Regular Board of Trustees Meeting

**Date:** 2013-04-01

**Time:** 19:05

**Location:** UUFBR Boca Raton, FL

### Participants

	Attendees:	Recipients:
<b>Chair:</b> Erika Venable/Co-President/UUFBR/Board <b>Minute Taker:</b> Erin Schoenberg/Secretary/UUFBR/Board	Doug Hughes/Co-President/UUFBR/Board Erin Schoenberg/Secretary/UUFBR/Board Dave Hyde/Trustee/UUFBR/Board Dave Van Camp/Trustee/UUFBR/Board Jan Booher/Trustee/UUFBR/Board Jeff Crews/Trustee/UUFBR/Board Robert Goard/Treasurer/UUFBR/Board Suzanne Goffredo/Trustee/UUFBR/Board Harris Riordan/Minister/UUFBR/Staff Anjali Leon/Attendee/UUFBR/Member Lynn Burns/Attendee/UUFBR/Staff	

**Agenda 1:** CALL TO ORDER: A regular meeting of the UUFBR Board of Trustees was held at the UUFBR Boca Raton Florida on April 1st 2013 the meeting convened at 7:05 p.m. Co Presidents Doug Hughes and Erika Venable presiding and Erin Schoenberg Secretary

**Agenda 2:** CONSENT AGENDA: Approval of Minutes, Board Reports



## Regular Board of Trustees Meeting - Minutes of Meeting



### Discussion Items

1. MOTION: Moved by Dave VanCamp and seconded by Suzanne Goffredo to approve Consent Agenda

8 in Favor, 1 Abstained

Motion Carried

**Agenda 3: BUSINESS AGENDA:** Review of Board binders, Review of resources, responsibilities, confidentiality agreement, and calendar

### Discussion Items

1. MOTION: Moved by Jeff Crews and seconded by Jan Booher to appoint Mary Cadwell as Summer Service Coordinator.

All in favor

Motion carried

Action Items	Assigned To	Due Date	Status
1. Review the Annual review of leases	Dave Van Camp/UUFBR	2013-04-29	Open
2. Call Paradise Bank for forms	Doug Hughes/UUFBR	2013-04-29	Open
3. Remind the Endowment Committee the Board needs a quarterly report.	Dave Hyde/UUFBR	2013-04-29	Open

**Agenda 4: OLD BUSINESS:** Action Items Review, Budget



## Regular Board of Trustees Meeting - Minutes of Meeting

### Discussion Items

1. MOTION: Moved by Jan Booher seconded by Dave Hyde that the congregational communication prior to the meeting on April 14th will contain the prepared budget as prepared by the finance committee with a line items that says HOPE that reflects the shortfall in the budget at the time it's prepared and that the communication that accompanies the budget make it clear that if the gap has not been filled by November first that the board will have no choice but to institute unpaid leave for the staff starting with the minister.

8 in favor, 1 opposed

Motion Carried.

Action Items	Assigned To	Due Date	Status
1. Set up prepared budget for meeting with line item of hope	Doug Hughes and Robert Goard	2013-04-03	Open
2. Set up a letter for congregational meeting	Dave VanCamp and Erin Schoenberg	2013-04-03	Open
3. Decision for the Board Retreat's Date and report to Board	Erika Venable/UUFBR	2013-04-29	Open

**Agenda 5:** DISCERNMENT AGENDA: Committee structure

**Agenda 6:** NEW BUSINESS:

Endowment grant

Assignment of job duties for congregational meeting 4/14



## Regular Board of Trustees Meeting - Minutes of Meeting



### Discussion Items

1. Jan Booher opened a discussion on looking at different technologies that could strengthen UUFBF's presence by broadcasting services, hosting webinars etc. An endowment grant would be for equipment to support these efforts.
2. Lynn Burns communicated about the correlation between strong membership and strong RE and encouraged the Board to nurture the Religious Education program including a program for teens.
3. MOTION: Moved by Jeff Crews and seconded by Suzanne Goffredo to approve Erin Schoenberg as a board Secretary

All in favor

Motion carried

Action Items	Assigned To	Due Date	Status
1. Send email for board job duties of upcoming congregational meeting	Erika Venable/UUFBR	2013-04-13	Open
2. Explore technological options of web display for the UUFBR.	Dave Van Camp/UUFBR	2013-04-29	Open
3. Research UU websites. Report what you like and how we compare.	Entire Board	2013-04-29	Open

**Agenda 7:** ADJOURNMENT: Board of Trustees meeting adjourned at 10:17 pm



## Regular Board of Trustees Meeting - Minutes of Meeting

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### Discussion Items

1. MOTION: Moved by Jeff Crews and seconded by Dave Van Camp to adjourn the meeting at 10:17 pm

All in favor

Motion carried.