



5/27/13 Board Meeting - Minutes of Meeting



Title: 5/27/13 Board Meeting

Date: 05-27-2013

Time: 19:05

Location: UUFBR Boca Raton, FL

Participants

	Attendees:	Recipients:
Chair: Erika Venable/Co-President/UUFBR/Board	In Attendance: Doug Hughes/Co-President/UUFBR/Board	
Minute Taker: Erin Schoenberg/Secretary/UUFBR/Board	Erika Venable/Co-President/UUFBR/Board Erin Schoenberg/Secretary/UUFBR/Board Dave Hyde/Vice President/UUFBR/Board Jan Booher/Trustee/UUFBR/Board Jeff Crews/Trustee/UUFBR/Board Robert Goard/Treasurer/UUFBR/Board Suzanne Goffredo/Trustee/UUFBR/Board Harris Riordan/Minister/UUFBR/Staff	
	Apologies: Dave Van Camp/Trustee/UUFBR/Board	

Agenda 1: CALL TO ORDER:

A regular meeting of the UUFBR Board of Trustees was held at the UUFBR Boca Raton Florida on May 27th 2013 the meeting convened at 7:05 p.m. Co Presidents Doug Hughes and Erika Venable presiding and Erin Schoenberg Secretary

Agenda 2: CHALICE LIGHTING - Minister

Agenda 3: CONSENT AGENDA:

Approval of Minutes

Board Reports (in attachments)



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Discussion Items

1. Motion: Motion by Jeff crews, and seconded by Suzanne Goffredo to approve consent agenda without the minister's and treasurer's reports.
All in favor. Motion carried.
2. The Treasurer's report Discrepancy: Lynn Burns was listed as a paid membership coordinator. Harris was to investigate this matter for clarification.

Agenda 4: Supporting Membership Team

Discussion Items

1. Membership team update: The team's energy and involvement is strong. Next meeting scheduled for June 9th. Board's Membership team liason is Suzanne Goffredo.

Agenda 5: Earth Day 2014

Discussion Items

1. Earth Day 2014 team update: To be a week-long Boca Raton event, culminating at UUFBR on 19th and 20th. Earth Day Team Liasons: Jan Booher and Dave Vancamp

Current members of the Florida Earth Festival 2014 core leadership team are as follows:
From UUFBR: Jan Booher, Dave Van Camp, Rev. Harris Riordan, Brian Schoenberg, and Kimberly Fisher
From elsewhere: Tracy Kawa (PR and community events specialist), Leon Hughes (IT specialist), Lynn Min (architect, and President of MG Foundation), and Jade Boddie (social networking specialist)

Agenda 6: BUSINESS AGENDA:

Board Calender-update to include quarterly goals?

Action Items

Action Items	Assigned To	Due Date	Status
1. Digitize summer service signup and send out to board.	Erin Schoenberg/UUFBR	06-01-2013	Open
2. Discuss with Lynn Burns the records backup from calender items line 4 & 5	Dave Hyde/UUFBR	06-16-2013	Open
3. Look into scanning documents options	Bob Goard/UUFBR	06-16-2013	Open



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Action Items	Assigned To	Due Date	Status
4. Have Endowment committee sign confidentiality forms	Dave Hyde/UUFBR	06-16-2013	Open
5. Do Minister Review	Erika Venable/UUFBR	06-16-2013	Open
6. Board blurb to be posted in UUFBR newsletter regarding board goals this year	Erin Schoenberg/UUFBR	06-16-2013	Open
7. Make newsletter article on behalf of the treasurer	Bob Goard/UUFBR	06-16-2013	Open
8. Investigate relationships of Paper documentation and Digital documents with Lynn.	Harris Riordan	06-24-2013	Open
9. Report farewell date and cake flavor requested.	Dave Hyde	06-24-2013	Open
10. Call Paradise Bank Again	Doug Hughes/UUFBR	06-14-2013	Open
11. Create more up to date org chart for the Board Goals, Liason positions, & the UUFBR as a whole as per my quarterly goal	Erin Schoenberg/UUFBR	06-24-2013	Open

Agenda 7: DISCERNMENT AGENDA:

Structure (organizational chart- liaison positions

Transparency- Harris Report 5/14/13

Leadership Development

Wrap up, confirm action items, next steps

Discussion Items

1. Dave Hyde, our Vice President, will be moving out of state in September. Although he's irreplaceable, the board needs to find both a new board member and to reassign a trustee as vice president.



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Agenda 8: Requests for topics for next month's meeting.

Discussion Items
1. Topics for next month: Archiving restricted funds, Green Sanctuary, and Legislative Ministry

Agenda 9: ADJOURNMENT:

What did we do well? Final thoughts.

Board of Trustees meeting adjourned at 9:35pm

Discussion Items
1. The next meeting is scheduled for Monday, June 24th at 7pm at the Universal Unitarian Fellowship of Boca Raton.

Attachments
May_2013_Treasurer's_Report.pdf MAY 2013 RE report.pdf Ministerüs_reportMay_23.pdf