

## **Minutes of UUFBR Board meeting January 27, 2014**

**Respectfully submitted by Greg Dora 2/22/2014**

Present were: Erika Venable, Doug Hughes, Rev. Harris Riordan, Suzanne Goffredo, Bob Goard, Jan Booher, Jeff Crews, and Greg Dora

### Call to Order

In attendance Erika Venable, Doug Hughes, Rev. Harris Riordan, Suzanne Goffredo, Bob Goard, Jan Booher, Jeff Crews, and Greg Dora.

### Visitors -

Jane Tobal, Karen Corbin, Robert Duchemin

Chalice Lighting

Consent Agenda Erika Venable moved to approve, Suzanne Goffredo seconded.

Approval previous month Minutes

Board reports - Treasurer, DRE

### Business Agenda

- New sign discussed

### ABD – update

- Erika making up brochure
- Kicking it off Feb 2<sup>nd</sup>
- Feb 9th Celebration Sunday
- Lunch / Party last day of ABD then Annual Budget meeting after lunch

### Fundraising efforts - UPDATE

- Dave plans barbeque
- Service and Silent auction in the works.

	Due Date	Action Items from 12/16/13 Board meeting	Next Steps	Who's Action	Status
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1	5/27/13	Update org chart for Liaison positions & UUFBR	Erika/Jan have this in the works. Shooting for Jan 2014	Jan	Completed
2	6/24/13	Archival policy	Charlie nominates Greg Dora. To be discussed. Greg wants to know details. Will talk with Charlie this week.	Charlie	open
3	9/23/13	Annual Budget Drive plan	Open, waiting for ABD committee	Harris/ Erika	open
4	10/28/13	Path to Membership list of meetings	Complete it and send it to Membership team	Suzanne Goffredo	Closed
5	9/23/13	Fair compensation and staff recommendations	leaving open till finish budget.	Board	open
7	10/28/13	Audit our financials	Robert Duchemin to perform audit. No longer appropriate as he is coming on the board. Dave will contact two other UU's to swap auditing services	Dave VanCamp	clarified
8	2/24/2014	Create a proposal to Endowment committee for restructuring our congregational loan	Bob Goard will get with Doug Hughs.	Doug, Bob G	open
9	1/15/2014	BBQ under stars	Dave VanCamp to get this going	Doug Hughes	New
	1/15/2014	Garyoke	Get with Gary Toll to get this going	Doug Hughes	New
10	1/15/2014	Is it possible to get an invoice from Endowment for our loan when bill is due?	Doug will work with Endowment committee Greg Butler and Barbara Jensen	Doug Hughes	Open
11	1/15/2014	Assess how we allocate our space with Seedlings moving out	Research sharex possibilities	Dave VanCamp, Jeff Crews	Open
12	1/15/2014	Secondary Use permit to do child care on site	Determine total permit cost, and does it stay with the site, or move with the organization for whom it is created?	Jeff Crews	Open
13	1/15/2014	Reconcile our loan with the Endowment fund	work with Endowment treasurer (Greg Butler and Barb Jensen)	Doug Hughes	Open
14	1/6/2014	Compile reports from each committee and present them to UUFBR Admin in	Greg will compile committee names and the contact info of their leaders. Ask them to	Greg Dora	Completed

		time to publish by Sunday Feb 23rd vote on new board.	provide their reports by Feb 1 2014. Ensure that Doug Hughes gets a copy of all names. Deliver packet to Lynn by Feb 3.		
15	1/21/2013	Compile the monthly reports that were provided	Post the monthly reports from Minister, treasurer, DRE, co-president, and minutes to Wiggio and UUFBR Admin as a collection.	Greg Dora	Completed