

March 26, 2020 Board Meeting 7:07

**Those present:** Louis Merlin, Betty and John Tilton, Carrie Viles, Paul Libert, Ron Lovell, Sandy Troiano, Barb Jensen, Patrick Larson; We have a quorum; Carlton is not here yet, starting without him; Non-board members present: Rev Harris, Rick Troiano, Patricia Rogers, Scott Mulder, Donna Musial.

**Emergency meeting minutes:** comments—accepted and minutes for Feb 27 meeting; Paul moved and Betty 2<sup>nd</sup> unanimous

**Minister's report:** no action items      **intern's report:** no action items

Ministerial Fellowship Committee tomorrow on zoom, to interview Scott for about an hour about their packet; Decide whether they will be invited to preliminary fellowship, then board votes to ordain Scott. Will wait til April meeting

Harris: when Scott gets a one, Scott will ask the board if the congregation will ordain, when board approves, they request congregation to ordain --will wait until they can be ordained live; don't want virtual ordination

Scott probably leaving south Florida first of July. Ordination in June if possible

**Patrick's report: VP facilities** no action items; no triumphs to share; Inspected underside of roof: looks good; no signs of problems; RE building sewer line again; Sprinkler heads need to be replaced and raised; City water line connection leaking slowly; Need to deep clean all the carpets; Internet line to RE building has been severed; Need to do parking lot lights and fascia boards

**Treasurers report Paul:**

Balance sheet and income and expense stmt

\$147,648 for 105 individuals--we have pledge cards for these

Ready to make follow up phone calls; haven't received cards for 55-56 people

Probably get \$35,000 more if the remaining people pledge what they did before; If we receive what these people pledged last year plus new members \$170,000 is approx. figure; **Ron:** ABD deserves accolades for work done so far. When to

complete the calls? Rests with ABD committee—2 weeks objective from Patricia, which is a few days after April 5<sup>th</sup> meeting. Objective to have report by then.

**Balance sheet and Inc and exp statement:** good news there too

Compared to Feb; \$20,000 more in bank account: got cards and checks: cushion right now but that will depend on Sharex and people paying their pledges and misc fundraising. Only concerned about cash flow at this time.

Flea Market in the fall hopefully. Budgeted \$8800 for two.

**Elon Bateman** was asked to go over our books and see how we handle financial issues on a volunteer basis. He can evaluate how we handle financial issues after fiscal year closes. Up to the board Motion: Paul making motion for Elon to do that Louis 2nds Unanimous

Ron: end of fiscal year—hoping to have statement at congregational meeting. Typically takes 5 days to get reports done at the end of the year if all goes well—sometimes errors are discovered and takes longer; Usually budget done before year end reports.

Louis: Independent audit supposed to be every 5 yrs; last time done more than 15 years ago; no longer cheap audit program provided by UUA

Auditor very expensive; major step forward with Elon doing financial review

**Finance Comm Report** is the proposed budget

**Membership comm:** Betty new member Sunday in April; Need to figure out doing that virtually

**Sharex Committee: John:** completed contract Hubert Arts, \$6600 with \$800 deposit;

Southern Zen group increase rent from \$950 to \$1025

**Church mutual:** we must give them info about our tenants; if no insurance, at lessor's risk if they don't have insurance—our risk; The ones without insurance may cause our insurance to be adjusted; Except most of our renters are community services activities; **Paul:** ukulele group: should not be listed as Sharex—they don't pay rent; He and Robert will move them from Sharex to fundraising.

**We agnostics** will move as necessary to use their space for flea market storage; Gridley-Howe—they are a small group; Need to check that with Gail

Can increase budget \$900 for increased rent but since there is no info on money that won't come in, won't do that now. Hopefully Toast Masters will be there after virus. They are virtual for now

### **Sandy: old business**

According to bylaws 3 types of board meetings that are not usual

Executive session for confidential issues—closed session

Special meeting—called by president notify board 6 days ahead

3<sup>rd</sup> type is emergency must have affidavit certifying why have a meeting

Accomplished at emergency meeting: Agreed to postpone congregational meeting over zoom and have retreat

Ratified by Paul unanimous

**New Business Registered Agent:** Atty who used to work with us. Wants to make Robert registered agent—he's generally available to accept service of process, motion Barb, 2<sup>nd</sup> by Paul unanimous **Must file with state by May 1<sup>st</sup>**

**Budget:** Is there a motion to adopt the budget? no real questions. Comment from Celia to reduce electrical usage in summer

Response—Brenda is on the call: who is really voting? What percentage of UUA dues? Fifteen questions; Paul to answer her questions and should have it to her by tomorrow; Will be sent to google group when completed

Louis: UUA dues budgeted last year \$1000, this year \$3700==gave them actually more, that was surplus; wants to make comment what actual fair share would be if we could. **Brenda:** we need more clarity and transparency for the congregation by adding comment; **Ron:** we will add some comments with more detail for the budget.

**Peace** was paid for by endowment not funded by budget; Want more explanations and transparency: question by Ron

Motion by Paul to adopt budget 2<sup>nd</sup> by Sandy Adopted

**Reconsideration of Family Promise:** Simply to allow us to finish our commitment for the year. Paul motion to give board support for commitment for the year; 2<sup>nd</sup> by Patrick; 2 abstain 7 approve. Kathy Nelson will coordinate and Endowment will continue its support

**RE Council:** Program needs help; Louis will chair the council; it's in the policy and procedures; Needs to have 7 members

Harris: policy written by RE council; Any member or friend or staff can be on it for support of the DRE. Louis is starting it up from scratch, so Scott any help is welcome. No need to limit participation

Ron: Amy needs some assistance to make more attractive; kids come and go but don't stay

Harris: how do we attract their parents? That's for the rest of us to do not the RE council

Ron: membership committee needs to be involved—we all need to be involved; establishing a caring committee important

Paul: Small number of kids we have does not justify the expenditure of \$25,000 a year.

Ron: that's not a function of the RE council; the question of staffing is up to the board

Dave Van Camp: slippery slope if we think about cutting RE; parents are still members after kids graduate from program; Children are the future

Brenda: life span religious education; most events are in the evening at Harris's house not available to all, not accessible to people with allergies, etc; Need more robust life span education.

Louis: Intergenerational fellowship would like to see more non parents involved; Care of our children has been outsourced and people don't think they need to be involved assisting Amy or accompanying on an outing; Chalice circles by zoom this Sunday or at UUFB

**Caring committee:** Prompted by the distance and space needed; Claire Smith said she would run it and contact all people in the directory. People to call

members by phone to see how they're doing. Asking when they would like to be called again: Asking joys and sorrows; Claire is putting together a script; Need to be careful about confidentiality; Committee who each will call 10 to 15 people; Nothing more important than this at small congregation like UUFBR Hope to have it up and running by Monday.

**Endowment committee** next meeting on April 26<sup>th</sup> wants meeting on back patio—reluctance to use zoom meeting; Sandy liaison; Louis doesn't understand the mission of endowment committee; **Full meeting of board and endowment;** **Maybe get Paul Chasse to come to next board meeting**

Board concerns: lack of knowledge about endowment by Ron: hasn't seen any reports from endowment

Endowment not want to meet on zoom; Used zoom for last meeting and not happy with it; Maybe wait until June when maybe we will be back together.

Paul: financial situation our cash flow and anxiety about financial solvency; Are they there to assist us if we run into trouble?

Louis: no portion is to be used for budget; question about them funding capital projects; support long term development

Sandy: we are interested in meeting with them not earlier than their next scheduled meeting in April; what would work for them? June or July; Maybe they would help congregants in need; See what response we get about meeting together

Ron: agree with Sandy making that inquiry

Patrick: **establishment of building fund** Qtr million dollars of stuff needing replacement

Patrick: Bathrooms, carpet, a/c, roof, sanctuary, replace sofas in Osias. We have no reserves alternative is fund drive when these things come up; Can we afford to stay in our building: can we cut our expenses? We have no plan for these things now

Ron: we are now aware of issue: establish an ad hoc group to look at more specifics at how to work on we will do this;

Paul: we need to get estimates to take care of these items to be replaced and remaining life expectancy

Ron: need specific plan on how to do this

Louis: need separate capital campaign; need marketing person on this to make it more attractive; need to make it appealing to members and friends; need to know tangibles; maybe able to draw from new sources; Paul and Patrick not marketing people

Patricia: volunteer to help however she can; need someone with greater knowledge of capital items

Paul: sewer system will cost a lot to hook up to city; no glamor involved

Item to be carried to next agenda;

Harris: Patrick doing a great job; do we want to set up building campaign or capital fund; Let him continue then take a step after that

Sandy: want board member to do welcome by zoom Betty this Sunday

Ron: how do we move to these items; we aren't ready for committee yet; no specificity

Louis: might be useful to form a committee; Patrick will enlist some people as he needs help.

**Dave:** You guys are doing a great job with ABD. Louis, I'd be happy to discuss RE committee with you. You made a hasty decision with the Boca labs that wanted to use our driveway. Please think about business of the church. (Harris did offer us anyway) Remember all the businesses and organizations that were started within the walls of UUFBR

**Welcome announcements:** April 5 Sandy; 12 Paul; 19 Ron; 26 Patrick

Audio recording can be patched in to zoom

10:15 able to log in for zoom service Sunday

adjourn at 9:15